

THESE WERE ACCEPTED &
PASSED 4-8-72 WITH
CHANGES AS MARKED

PROPOSED WRITTEN INSTRUCTIONS AND DIRECTION
OF
SUBORDINATE COMMITTEES OF THE QUAPAW TRIBAL
BUSINESS COMMITTEE

Duties and responsibilities of Committees.

BUSINESS COMMITTEE: See Tribal Resolution

GRIEVANCE COMMITTEE: See Tribal Resolution

SUBORDINATE COMMITTEES TO THE BUSINESS COMMITTEE:

1. Legislative Committee: This Committee is appointed with one Chairman, only. He or she shall keep abreast of all legislation within the U.S. affecting the Quapaw Tribe. He has the responsibility of writing all resolutions passed by the Business Committee. He shall work with any group appointed to change the Tribal Resolution, develop a Tribal Constitution, or establish Tribal Membership requirements. He shall report to the Business Committee when called upon and shall give the Tribe a report at each General Council Session, regarding the activities of his Committee.
2. Health Committee: One member of the Tribe is appointed to serve as Tribal Health Chairman. It shall be his duties to keep abreast of the state of Health of all Tribal Members residing in the area of Ottawa County and other areas that are called to his attention. He shall have the power to speak for the Business Committee in all matters of Sanitation. This Committee must work closely with the Health Services of BIA and DIH of PHS. A report will be given at each Business Committee Meeting.
3. SOCIAL SERVICE COMMITTEE: One Member of the Tribe shall be appointed to serve as the Social Services Committee. It shall be his duties to keep abreast of all matters affecting the Tribe regarding any social problems. He shall assist Tribal Members in elevating their problem areas. He must coordinate his work with any or all other committees as necessary to meet the needs of the Tribal Members. Social Problems must be defined as those areas affecting the pursuit of Life, liberty, and Happiness. This Committee must work closely with the Social Services of the BIA. A report shall be made to the Business Committee at each meeting.
4. Education and Scholarship Committee: This Committee will have one Tribal member appointed to serve in the capacity of keeping abreast of all types of Educational Opportunities available to Tribal Members. This will include assisting individuals in completing applications for enrollment in Educational Programs and Scholarships. This Committee must work closely with the Social Services of the BIA and the Educational Programs available through all media. A report shall be given at each Business Committee meeting.

5. Pow-Wow Committee: A Pow-Wow Chairman shall be appointed annually at the first Business Committee meeting following the Pow-Wow. It shall be his duty to manage, promote, plan, finance, coordinate, and develop a Pow-Wow commensurate with the Quapaw Tradition as defined by the Tribal Customs and Traditions Committee. He shall name his own committee members. He shall appoint a Secretary and a Treasurer of the Pow-Wow. His Treasurer shall keep an accurate set of books reflecting all incoming and outgoing monies. The books will be audited by three members of the Business Committee immediately preceding the first Business Committee meeting following the Pow-Wow. This length and shall encompass the 4th of July, each year. A full report, to include a financial statement, shall be presented to the Business Committee at the first meeting following the Pow-Wow. The Pow-Wow shall be backed and supported by the Business Committee and the Quapaw Tribe. No one will be given consideration for appointment as the Pow-Wow Chairman unless he has management qualifications and a personal desire to accomplish and perform the job. He shall have authority to enter into contracts for vendors and speciality acts as required to promote the Pow-Wow. However, any changes to the Pow-Wow Grounds must have approval of the Tribal Lands Committee and the Business Committee must be informed immediately to grant final approval of these changes. The Pow-Wow Chairman shall serve as a member of the Tribal Lands Committee. ~~The Pow-Wow Chairman, as appointed by the Business Committee, shall receive \$150.00 per year or reimbursement of his personal expenses, whichever is the least amount.~~ 4-9-72

6. Tribal Lands Committee: A Tribal Lands Committee shall be appointed by the Business Committee to serve as a management group for Tribal Owned Land. It shall be their responsibility to establish the Rules for management and maintaining the Pow-Wow Grounds. They will develop and maintain a map of the camp grounds showing each permanent Camp and who it belongs to. Each Camper must be prepared to accept the final ruling of this Committee in order to retain their Camp Area. This Committee shall consist of not less than five members nor more than seven. They shall all be appointed by the Business Committee to serve at the pleasure of that group. This Tribal Lands Committee shall be kept informed of all business affecting the Tribal Owned land and will make recommendations to the Business Committee for any/or all actions that have a direct bearing on this land. The Business Committee shall be the final authority for implementing any management program. This Committee shall be composed of the annual Pow-Wow Chairman, inasmuch as he should have some authority regarding the Pow-Wow Grounds and its programing.

7. TRIBAL CUSTOMS AND TRADITIONS COMMITTEE: This Committee is established to guarantee the preservation of all Quapaw Customs and Traditions. This Committee shall function as long as it is necessary to guarantee to the Tribe that it's actions are consistant and it's research and study are complete. This Committee shall be composed of the Tribal Historian, who shall function as it's Chairman. It's members shall be appointed by the Business Committee and no maximum number is to be established. Since this Committee is to be involved with the preservation of all Tribal Customs and Traditions, it is suggested that the Chairman break this committee into sections in order to function. Some suggested sections are as follows: Language, Stories and Lore, Celebrations, Burial Customs, Songs and Dances, and any other area the Committee feels is important enough to preserve for future generations of Quapaw Indians.
8. TRIBAL HISTORIAN: One Quapaw shall be appointed to serve as the Tribal Historian. This Committee Chairman shall also serve as the Chairman for the Tribal Customs and Traditions Committee. It shall be this individuals mission to preserve all Quapaw Tribal History for future Generations of Quapaw Indians. All Quapaw History includes all areas of Historical interest. Upon compilation of the facts, this history shall remain the sole property of the Quapaw Tribe and it shall be stored in the Ottawa County Historical Society Museum, located in Miami, Oklahoma. Arrangements will be made by the Chairman of this Committee to work in and with this Museum. It is suggested that Pictures, Books, Articles, Stories, Recording Tapes of Songs, Language, and etc., be gathered, compiled and stored for future utilization by the Tribe or it's members. No one should have permission to copy any portion of this Committee's endeavor without the express consent of the Quapaw Tribal Business Committee.
9. ECONOMIC DEVELOPMENT COMMITTEE: This Committee shall function with all members of the Business Committee functioning with and in their elected positions. It shall be the responsibility of this Committee to seek, study, plan, develop, promote, coordinate, and establish on Tribal owned lands, the most advantageous industrial and job creating programs available. This Committee must work with all Government Agencies, be they City, County, State, or Federal Offices to assure the success of development. Every avenue of approach must be given consideration. This Committee has final authority to undertake a project. Authority is granted in Tribal resolution. Every opportunity for funding should be given full support.

10. INTER-TRIBAL COUNCIL REPRESENTATIVES FROM THE QUAPAW TRIBE TO THE EIGHT TRIBES OF NORTHEAST OKLAHOMA: The Quapaw Tribe will participate as a principal member Tribe in the Eight-Tribe Inter-Tribal Council of Ottawa County, Oklahoma. In accordance with the constitution of the 8-Tribe Inter-Tribal Council, the Chairman of the Quapaw Tribal Business Committee plus two of his designated representatives shall serve on this council and represent the Indians of Northeast Oklahoma. A report of Inter-Tribal activities will be given at each Business Committee Meeting and once annually at each Quapaw General Council session. These representatives are empowered to negotiate with the Inter-Tribal Council of the 8-Tribes for support of Tribal Projects and to give support to other Tribes as long as it does not have a negative reflection on the Quapaw Tribe or to Indians, as a whole. These three representatives must bear in mind that this participation is for the good of all Indian people.
11. INTER-TRIBAL COUNCIL OF OKLAHOMA REPRESENTATIVE: One member shall be appointed by the Business Committee to serve as the Quapaw Delegate on the Oklahoma Indian Inter-Tribal Council. This representative will be empowered to cast the Quapaw Tribe's vote in all matters of business affecting the Oklahoma Indian Inter-Tribal Council. All matters of business with this group will be discussed with the Business Committee, each month. The participation in this organization will allow the Quapaw Tribe to have one of forty-one voices in all matters affecting Indians within the State of Oklahoma. It is anticipated that this Inter-Tribal Council of Oklahoma Indians will be the power group for Indians in Oklahoma. This group will be composed of one member from each of the thirty-seven Tribes in Oklahoma, plus two members each from the cities of Tulsa and Oklahoma City, therefore, due to the tremendous importance of this developing organization, it is most necessary for the representative to keep the Business Committee fully informed of the activities.
12. OKLAHOMA CITY AREA HEALTH SERVICES ADVISORY BOARD: One Tribal Member and an Alternate will be appointed as a Delegate to serve on the Oklahoma City Area Health Services Advisory Board, which meets quarterly, in Oklahoma City, Oklahoma. This delegate shall have the power to cast the Quapaw Tribe's vote in all matters affecting the business of this Board. The delegate must keep in mind that he is working for the improvement of all health services for Oklahoma Indians. Especially, he will keep in mind that he represents the Indians of Northeastern Oklahoma. Activities of this Board must be brought to the attention of the Quapaw Tribal Business Committee as soon as possible following each meeting.
13. ADVISORY SCHOOL BOARD MEMBER, SENECA INDIAN SCHOOL, WYANDOTTE, OKLAHOMA: One Quapaw Tribal member shall be appointed to serve as a member of the Seneca Indian School Advisory School Board. The duties of this member will be to give support to this school and assure that the Indians of the area, whether they be staff or students, are given support and/or direction. The goal of this representative will be to assist other members of the advisory board in operating an outstanding school program.

14. OKLAHOMA CITY AREA REPRESENTATIVE: One member of the Quapaw Tribe will be appointed to serve as Proxy for the Chairman of the Quapaw Tribal Business Committee. It shall be his duty to represent the Business Committee in any and/or all meetings that are conducted in or around Oklahoma City, Oklahoma. He shall be empowered to cast a vote, in the absence of the Quapaw Tribal Business Committee Chairman, for all matters affecting Indian operations and affairs. Principally, this appointed individual should reside in this area. All Tribal members having a question regarding Tribal Business should contact this representative, who will resolve all matters by coordinating with the Business Committee.
15. TULSA AREA REPRESENTATIVE: One member of the Quapaw Tribe will be appointed to serve as Proxy for the Chairman of the Quapaw Tribal Business Committee. It shall be his duty to represent the Business Committee in any and/or all meetings that are conducted in or around Tulsa, Oklahoma. He shall be empowered to cast a vote, in the absence of the Quapaw Tribal Business Committee Chairman, for all matters affecting Indian operations and affairs. Principally, this appointed individual should reside in this area. All Tribal members having a question regarding Tribal Business should contact this representative, who will resolve all matters by coordinating with the Business Committee.
16. MUSKOGEE AREA REPRESENTATIVE: The same instructions as 14 & 15, above.
Except: All three area representatives will be kept fully informed on all action taken by the Business Committee in order that they may respond to questions as soon as possible. (Note: It is hoped that this type of representation will help keep down rumors and discontent.)

OTHER COMMITTEES MAY BE APPOINTED AS REQUIRED. WRITTEN DIRECTIONS WILL BE ESTABLISHED IF AND WHEN NEEDED.

~~IT IS REQUESTED THAT ALL BUSINESS COMMITTEE MEMBERS GIVE THIS INFORMATION YOUR INDIVIDUAL INTEREST AND STUDY. YOUR COMMENTS WILL BE APPRECIATED. WE SHALL DISCUSS THESE IN DETAIL AT 4 MARCH 72 MEETING. If the Business Committee approves these committees along with the written directions for each committee (as amended in a business session) then it is anticipated that we can proceed with the actual firming of these programs.~~

I want to express that these instructions for committees is not firm. They cannot be firm until the Business Committee meets and discusses each appointment and direction prior to approval and implementation.